



# Leigh-on-Sea Town Council

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**Chairman:** Cllr Bernard Arscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons PSLCC



MINUTES OF A MEETING  
FINANCE & GOVERNANCE COMMITTEE  
TUESDAY 31<sup>st</sup> July 2023  
Leigh-on-Sea Community Centre

Present Cllrs: B Arscott, R Arscott, Cartey, Garston, Lambert, Lloyd, McCurdy

Absent: Cllrs: Robinson and Suttling

In Attendance: Helen Symmons (Town Clerk), Emma Stratton (ARFO)

***The meeting opened at 7.30pm***

1. CHAIRMAN'S ANNOUNCEMENTS INCLUDING HOUSEKEEPING

The Chairman welcomed all to the meeting and made the housekeeping announcements.

2. APOLOGIES FOR ABSENCE

Received from Cllrs Robinson and Suttling

3. DECLARATION OF MEMBERS' INTERESTS

None.

4. MOTION TO EXCLUDE PUBLIC – PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

5. CONFIDENTIAL ITEM No 1 – HR MATTERS

The Committee RESOLVED to make a recommendation to Full Council.

***Meeting ended 7.40pm***